

IMPORTANT: Drop off and Pickup Procedures for Saint Bede School

MORNING DROP OFF:

*Parents who utilize car door safety locks and/or parents who have children in car/booster seats are asked to QUICKLY help their child(ren) exit the car. Please understand that there are cars behind you waiting to drop off their children too. If you want to walk your child to the door or know that it will take you some time to help them out of the car, **PLEASE PARK**. Parents waiting in line are asked to be patient with those who have smaller children in car seats.*

When you drop your child off, you will ENTER off of HWY 59, follow the arrows in, STOP at the (T) by the end of the Rectory Garage, turn right and follow the arrows and orange cones. PLEASE DO NOT BLOCK THE EXIT OF THE DROP OFF & PICKUP LANE. This stops the line from moving. Your child should EXIT your car on the **sidewalk** side of the vehicle. As soon as your child has exited the vehicle, please EXIT the DROP OFF & PICKUP LANE with CAUTION! **This is important because cars do not stop in the outer lane – it is a through lane.**

You will EXIT the Wilson Rd. EXIT, please pull to the left to go South and to the right to go North.

AFTERNOON PICKUP:

The 8th grade students help with dismissal by calling out the names ahead of time so the children are ready and can get into the car ASAP. They also walk the students to their car for their safety. If the line is not moving as quickly as you'd like, it is not the fault of the 8th grade helpers. PLEASE be respectful to our 8th grade students.

Follow the same rules as above. When you get to the stop sign (T), you will turn right and give your Family name to the student caller. DO NOT BLOCK THE PICKUP LANE EXIT. Follow the orange cones and arrows to the PICKUP LANE. By that time your child's name has been called and he/she should be on their way out of the building. Your child will be on the sidewalk and SHOULD enter the car from the sidewalk side, NOT the driver's side. **No child should go into the parking lot to enter a vehicle without a parent or school staff personnel. THIS IS FOR YOUR CHILD'S SAFETY.**

After you have picked up your child, please exit the pickup lane with CAUTION! You will EXIT at the Wilson Rd. EXIT. Please pull to the left to go South and to the right to go North.

GENERAL INFORMATION – IMPORTANT

Arrival - Should you wish to walk your child to the door, please park in the school parking lot. Please drop your student off PRIOR to 8:00 a.m. **All K-8 students should be in their classrooms BY 8:00 a.m.**

Dismissal - If everyone comes to school at the same time, the line will be longer and slower, so please plan ahead. Students do not leave the classroom until 2:25 p.m. and you have until 2:50 to pick up. **Any child not picked up by 2:50 p.m. will be sent to EDP and the parent will have to pay the EDP rate.**

Should you wish to walk up and get your child, we ask that you park on the school side of the parking lot and exit the outer lane of the pickup lane. Again, follow the ARROWS - this will allow you to exit the correct way. We also ask that you give your name to the caller at the door.

UNDER NO CIRCUMSTANCES ARE PARENTS ALLOWED TO PICK UP OR DROP OFF STUDENTS IN THE SMALL PARKING LOT AT THE NORTH SIDE OF THE SCHOOL. (RIGHT BEHIND THE RECTORY GARAGE)

THANK YOU FOR YOUR PATIENCE!